



JESUIT MEMORIAL COLLEGE

[www.jesuitmemorial.org](http://www.jesuitmemorial.org)

## EMPLOYMENT OPPORTUNITIES

**Job Title:** Counsellor

**About the School:** Jesuit Memorial College (JMC) is a Catholic boarding secondary school for boys and girls. Open to all Christians and non-Christians, it is owned and run by the Society of Jesus (the Jesuits). It was founded in 2013 in memory of the 60 students of Loyola Jesuit College, Abuja, who died in the Sosoliso plane crash of 10 December 2005. The school seeks to provide a well-rounded education for all its students in terms of conscience, competence, commitment and compassion.

**Location:** Port Harcourt

**Job Status:** Full Time

**Job Summary:** The Counsellor attends to the socio-emotional life of every student. Among other things, he/she encourages/challenges students regularly during school assembly sessions, guides/counsels students in one-on-one sessions whenever the need arises and provides material for weekly sessions of Personal and Social Education. He/she also organizes career programmes for Basic 9 (JS 3) students and is in charge of university admissions. Above all, the Counsellor is a role model for every student.

**Qualifications:** B.Sc (Educational Counselling) or its equivalent is required. Any higher degree or qualification, especially in the field of Educational Counselling, is an advantage.

**Experience:** At least 2 years experience in a similar role. Any experience relating to Educational Counselling is an advantage.

**Personal Qualities:** Effective communication and presentation skills, good command of English Language, good understanding of adolescent psychology, good interpersonal skills, a team player, ability to work effectively with minimum supervision, proficiency in use of Office Suites like Microsoft Word and Power Point.

**Method of Application:** Interested candidates are to send their applications, Curriculum Vitae (in Microsoft Word or PDF formats) and scanned credentials by email to the Human Resource Manager ([hr@jesuitmemorial.org](mailto:hr@jesuitmemorial.org)) and copied to the Principal ([principal@jesuitmemorial.org](mailto:principal@jesuitmemorial.org)) as soon as possible. Hard copies of the above-mentioned documents may be submitted at the school gate.

**Application Deadline:** June 30, 2018

**NB:** Candidates are encouraged to send applications for any office in Jesuit Memorial College for which they are qualified along with their Curriculum Vitae (in Microsoft Word or PDF formats) and scanned credentials any day and any time. Such should be directed to the Human Resource Manager ([hr@jesuitmemorial.org](mailto:hr@jesuitmemorial.org)) and copied to the Principal ([principal@jesuitmemorial.org](mailto:principal@jesuitmemorial.org)). Hard copies may be submitted at the school gate.